### Office of Insurance Regulation

Specialty Product Administration

CODE:	FEDERAL EMPLOYER IDENTIFICATION NUMBER:
	QUARTERLY REPORT OF THE
	Service Warranty Association)

# TO THE OFFICE OF INSURANCE REGULATION OF THE STATE OF FLORIDA

Specialty Product Administration 200 East Gaines Street Tallahassee, FL 32399 - 0331

FOR PERIOD ENDED	

#### **GENERAL INFORMATION AND INSTRUCTIONS**

- 1. Financial statements must be prepared in accordance with generally accepted accounting principles and as prescribed in the Florida Statutes.
- 2. The Balance Sheet, Statement of Operations and the Statement of Cash flows must be prepared based on yearend amounts.
- 3. All terms used in this report will have their general meaning except where specific statutory language applies under the applicable provisions of the Florida Insurance Code.
- 4. This form is submitted electronically. Adobe Reader version 7.0.5 or higher is required. If you do not have that version, please upgrade at <a href="http://www.adobe.com">http://www.adobe.com</a> prior to downloading any forms.
- 5. When you downloaded this report, you were assigned a session key. This session key has an expiration date that was also assigned prior to downloading this form. Please make sure you save or submit prior to this expiration date or all work up until the last save will be lost.

This session will expire on:

Eastern Time

- To assist you in completing this form click both "Highlight Fields" and "Highlight Required Fields" in the upper right hand corner of the report page. This will highlight the fields where you may enter data.
- 7. The report form will calculate all totals and pre-populate fields based upon your responses. Data cannot be entered into the total and pre-populated fields.
- 8. Please enter all numeric fields with numbers only (no commas, dashes, dollar signs, etc.). Unanswered questions and blank lines on schedules will not be accepted. If no answers or entries are to be made, enter "0" on all lines asking for a numeric response and "None" or "N/A" on all lines requesting a non-numeric response. Additionally, certain Schedules and Exhibits provide the option "Check if N/A" if the information requested is not applicable to your company.
- 9. Line descriptions may not be altered or added. When in doubt where to place an item, show the item in an appropriate "Other" line and include a supplemental schedule describing the items listed in the "Other" category. Any item which is of an extraordinary nature should also be entered on an appropriate "Other" line.
- 10. "Save" or "Submit" buttons are provided on the last page of this report. Hit the ALT+s keys to go to the last page. By clicking the Save button, all data entered on the form will be saved to our website. It is strongly recommended that you save your data periodically as you fill in this form. You will receive a confirmation message once the data is successfully saved.
- 11. When you either save or submit the form, all data is checked for completeness; you will be notified if errors have occurred. When submitting data, you will be asked to correct these validation errors. Once the form is successfully submitted, the form becomes read-only. To update information after submission, an amended form must be filed through REFS.
- 12. If additional explanations, supporting statements or schedules are added or are necessary, the additions should be properly cross-referenced to the item being answered. This additional information should be in electronic format (i.e. Word, Excel, PDF, etc) or, if in paper format, scanned in as a PDF, and should be attached and uploaded to the filing as a Miscellaneous Document through REFS.
- 13 When you have completed a form and selected "Submit Final," your report form is uploaded as a "Completed" document to your Component List; this does not submit the report to the Office of Insurance Regulation. Upon completion of all required items, the "Begin Submission Process" button (bottom right of the screen) will activate. You must select and complete the "Begin Submission Process" to successfully submit your entire filing to OIR.
- 14. Please print, sign, notarize and upload a PDF version of the Jurat/Attestation Page (see next page) under the corresponding component in REFS. If you do not have a component so named, please upload a signed PDF under the Miscellaneous Documents component.

#### **STATEMENT**

Please see the Instructions Page OR you may notarize this form electronically by entering the Notary Public, Commission Number and Expiration Date on the form prior to submitting.

Company Name:		
Company FEIN:	Florida Company Code:	Period Ending Date:
State and Date of Incorporation/Organization:	(State/Prov):	
Date Licensed by the Office of Insurance Regulation:		(Date):
Date Commenced Business:		(Date):
Address of Home Office:		
Street:		
City:	State/Prov:	Zip/Postal Code:
Phone:	Ext:	Fax:
Address of Main Administrative Office:		
Street:		
City:	State/Prov:	Zip/Postal Code:
Phone:	Ext:	Fax:
Mailing Address:	_	
Street:		
City:	State/Prov:	Zip/Postal Code:
Phone:	Ext:	 Fax:
Records Location (if different than Main Office):	<del>-</del> ' -	<del></del>
Ctroot		
City:	State/Prov:	Zip/Postal Code:
· · ·		Zip/i ostal oodo.
Address of Principle Florida Office: Street:		
City:	State/Prov:	Zin/Postal Codo:
·	<del>_</del>	Zip/Postal Code:
Phone:	Ext:	Fax:
Website:	Corneration For and Co	Colo proprietoral:
Toron of antibody hands and	Corporation - For profit	Sole proprietorship
Type of entity (check one)	Corporation - Not for profit	Limited liability company
	Partnership	Other:
Contact Name:		
Contact Title:		
Phone:	Ext:	Fax:
Chief Executive Officer  President  Visc President		
Vice President		
Secretary		
Treasurer / Chief Financial Officer		
Chairman of the Board		
Directors / Members		
ГАТЕ OF:		
DUNTY OF:		
		, Secret
	Objet Figure 1.100 /	
d	, Chiet Financial Officer (	or corresponding person having charge of the
ancial records of the licensee), of the		being duly sworn
ach for himself or herself deposes and says that the priod stated above, all of the herein assets were the ereon, except as herein stated, and that this report an except as herein stated, and that this report nexed or referred to is a full and true statement of the reporting period stated above, and of its income	e absolute property of the said li t, together with related exhibits, all assets and liabilities and of t	ers of the said licensee, and that on the report censee, free and clear from any liens or claims schedules and explanations therein contained, he condition and affairs of the said licensee as
Subscribed and Sworn to before me this		President/Own
day of , 20		Secretary
tary Public:		Treasurer/CFC
mmission Number:		
piration Date:		

## BALANCE SHEET ASSETS

		As o	of
CURI	RENT ASSETS:		
1.	Cash on Hand and on Deposit (Schedule A - Page 7)		
2.	Investments (Schedule B - Page 8)		
3.	Receivables (Schedule C - Page 9)		
	Allowance for Doubtful Accounts	(	)
4.	Prepaid Expenses		
5.	Inventories		
6.	Other Current Assets (Schedule D - Page 10)		
7.	Total Current Assets		
NON-	CURRENT ASSETS:		
8.	Investments (Schedule B - Page 8)		
9.	Receivables (Schedule C - Page 9)		
	Allowance for Doubtful Accounts	(	)
10.	Deferred Acquisition Expenses (Attach Details)		
11.	Deferred Expenses		
12.	Intangible Assets		
13.	Other Non-Current Assets (Schedule D - Page 10)		
14.	Total Non-Current Assets		
FIXE	D ASSETS (NET OF ACCUMULATED DEPRECIATION)		
15.	Real Estate Owned		
16.	Automobiles		
17.	Office Equipment & Furniture		
18.	Leasehold Improvements		
19.	Other Fixed Assets (Schedule D - Page 10)		
20.	Total Fixed Assets (Net of Accumulated Depreciation)		
21.	Total Assets		
22.	Less Non-Admitted Assets (Schedule E, Line 10, Page 11)	(	)
23.	TOTAL ADMITTED ASSETS		

#### BALANCE SHEET LIABILITIES AND STOCKHOLDERS' EQUITY

		As of
LIAB	ILITIES:	
1.	Accounts Payable	
2.	Commissions Payable	
3.	Taxes Payable	
4.	Current Portion of Notes Payable (Schedule F - Page 12)	
5.	Accrued Interest Payable	
6.	Claims Payable / Reserve	
	a. Motor Vehicle Warranty (F.S. 634, Part I)	
	b. Home Warranty (F.S. 634, Part II)	
	c. Service Warranty (F.S. 634, Part III)	
7.	Other Current Liabilities (Schedule G - Page 13)	
8.	Total Current Liabilities	
9.	Reserve for Unearned Premium	
	a. Motor Vehicle Warranty (F.S. 634, Part I)	
	b. Home Warranty (F.S. 634, Part II)	
	c. Service Warranty (F.S. 634, Part III)	
10.	Long Term Portion of Notes Payable (Schedule F - Page 12)	
11.	Other Long Term Liabilities (Schedule G - Page 13)	
12.	Total Long Term Liabilities	
13.	Total Liabilities	
STO	CKHOLDERS' EQUITY:	
14.	Common Stock	
15.	Preferred Stock	
16.	Additional Paid-in Capital	
17.	Retained Earnings (Line 17 - Page 6)	
18.	Less Treasury Stock	()
19.	Other (Attach Detail)	
20.	Total Stockholders' Equity	
21.	TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	
22.	Total Stockholders' Equity (Line 20 above)	
23.	Less Non-Admitted Assets (Schedule E, Line 10, Page 11)	( )
24.	Statutory Net Worth	

#### STATEMENT OF OPERATIONS AND RETAINED EARNINGS

INCC	DME:	Current Quarter	Year To Date
1.	Premiums Earned		
	a. Motor Vehicle Warranty (F.S. 634, Part I)		
	b. Home Warranty (F.S. 634, Part II)		
	c. Service Warranty (F.S. 634, Part III)		
2.	Total Net Investment Income Earned:		
	a. Net Income Earned on all Reserves		
	b. Net Income Earned on Other Investments		
3.	Net Realized Capital Gains (or Losses)		
4.	Other Income (Attach Schedule)		
5.	Total Income		
EXP	ENSES:		
6.	Claims		
	a. Motor Vehicle Warranty (F.S. 634, Part I)		
	b. Home Warranty (F.S. 634, Part II)		
	c. Service Warranty (F.S. 634, Part III)		
7.	Commissions to Agents		
8.	General Expenses (Attach Schedule)		
9.	Total Expenses		
10.	Net Gain (or Loss) from operations before Federal and State Income Taxes and Extraordinary Item(s)		
11.	Extraordinary Item(s) (Attach Schedule)		
12.	Federal and State Income Taxes		
13.	Net Gain (or Loss) from Operations		
14.	Retained Earnings, December 31, Previous Year		
15.	Other (Attach Details)		
16.	Less Dividends to Stockholders		(
17.	RETAINED EARNINGS (Enter on Line 17, Page 5)		

## SCHEDULE A CASH ON HAND AND ON DEPOSIT

Check	if	Not	App	licab	e
-------	----	-----	-----	-------	---

Place a check in the column marked with an asterisk (\*) to designate if all or any part of the deposit balance is assigned as collateral for a loan or is otherwise restricted. Attach a supporting statement marked Exhibit A-1, describing the nature of the restriction.

Name of Depository (List All Accounts E	ven If Closed During Period) *	Balance as of
	Total Cash On Deposit:	
	Cash On Hand (Petty Cash):	
	TOTAL (Line 1, Page 4):	

## Totals of Depository Balances (Demand and Time) as of the Last Day of Each Month During the Current Year

Month	Balance	Month	Balance	Month	Balance	Month	Balance
JAN		APR		JUL		ОСТ	
FEB		MAY		AUG		NOV	
MAR		JUN		SEP		DEC	

### SCHEDULE B INVESTMENTS

Place a check in the column marked with an asterisk (\*) if this investment represents reserve funds invested. Show all stocks, bonds, debenture bonds, collateral or mortgage notes owned and list in the order of their maturity. If stocks and bonds are not traded on one of the major exchanges or over-the-counter, then sufficient information should be given so that the investments may be verified. Collateral and mortgage notes owned should also reflect sufficient data for confirmation. If investment is on deposit with the Department, indicate with a check in the column marked with a number sign (#).

Description	Maturity Date or	*	#	Market Value	Original Cost		
Current:				Check if Not Applicable			
	Total Current (Line 2, Pa	ge	4):				
Non-Current:				Check	if Not Applicable		
	Total Non-Current (Line 8, Pa	ge	4):				

#### SCHEDULE C RECEIVABLES

Place a check in the column marked with an asterisk (\*) on all receivables which are past due over 90 days. Under **Description / Name of Debtor**, identify if the Debtor is an **A**ffiliate, **D**irector, **O**fficer, **S**hare **H**older, or **E**mployee / **S**alesperson.

Description / Name of Debtor	*	Security / Nature of Debt	Balance
Current:		☐ Che	ck if Not Applicable
		Total Current (Line 3, Page 4):	
Non-Current:		Che	ck if Not Applicable
		Total Non-Current (Line 9, Page 4):	
		TOTAL RECEIVABLES:	

## SCHEDULE D OTHER ASSETS (Net of Accumulated Depreciation)

Identify as current, non-current, or fixed where appropriate. Place a check in the column marked with an asterisk (\*) if all or any part of the asset is assigned as collateral for a loan or is otherwise restriced.

Name	Nature of Asset	*	Balance
Other Current Assets:		Chec	ck if Not Applicable
	Total Other Current Assets (Line 6, Page	ge 4):	
Non-Current Assets:		Chec	ck if Not Applicable
	Total Other Non-Current Assets (Line 13, Page	ge 4):	
Other Fixed Assets:		Chec	ck if Not Applicable
	Total Other Fixed Assets (Line 19, Page		
	TOTAL OTHER ASS	ETS:	

#### SCHEDULE E NON-ADMITTED ASSETS

1.	Notes, Accounts Receivables or Advances:	
	a. From Affiliates	
	b. From Controlling Stockholder / Ownership Interest	
	c. From Directors / Officers	
	d. From Employees / Salesmen	
	e. From Others	
	Total (Line 1, entries a through e):	
2.	Fixed Assets costing less than \$200 each or amortized longer than five years	
3.	Leasehold Improvements in excess of Statute authorization	
4.	Investments:	
	a. In Subsidiaries	
	b. In Affiliates of Parent / Ultimate Parent	
	Total (Line 4, entries a and b):	
5.	Prepaid Expenses in excess of Liquidation Value	
6.	Deferred Expenses	
7.	Intangible Assets:	
	a. Goodwill	
	b. Franchises	
	c. Customer Lists	
	d. Patents or Trademarks	
	e. Agreements not to Compete	
	f. Others (Identify)	
	Total (Line 7, entries a through f):	
8.	Any Other asset pledged as collateral or otherwise restricted	
9.	Other Assets not allowed by Statute (Identify)	
	Total (Line 9, all entries):	
10.	TOTAL NON-ADMITTED ASSETS	
	(Line 22, Column 1, Page 4 and Line 23, Page 5)	

#### SCHEDULE F NOTES PAYABLE

Place a check in the column marked with an asterisk (\*) to designate Notes due to Affiliates, Directors, Officers, or Controlling Shareholder / Interest.

Description	Balance		
Current Portion of Notes Payable:	Check if Not Applicable	*	
Total Current	Portion of Notes Payable (Line 4, Pag	je 5):	
Long-Term Portion of Notes Payable:	Check if Not Applicable	*	
Total Long-Term F	Portion of Notes Payable (Line 10, Pag	je 5):	
	TOTAL NOTES PAYA	BLE:	

#### SCHEDULE G OTHER LIABILITIES

Name	Nature of Liability	Balance
Other Current Liabilities:	Check if Not Applicable	
	7.124 0 11.134 (1.75)	
	Total Other Current Liabilities (Line 7, Page 5):	
Other Long-Term Liabilities:	Check if Not Applicable	
Тс	otal Other Long-Term Liabilities (Line 11, Page 5):	
	TOTAL OTHER LIABILITIES:	

## SCHEDULE H FUNDED UNEARNED PREMIUM RESERVE Chapter 634, Florida Statutes

List all assets used to meet the Unearned Premium Reserve requirement(s) for any warranty license(s) held by the Licensee. The reserve is required to be funded with unencumbered assets. The assets shall be held as prescribed under Chapter 625.301 - 625.340, Florida Statutes. (Attach additional pages, if needed.) Please identify any assets on deposit with the Department of Financial Services, Division of Treasury, Bureau of Collateral Management with check in the column marked with an asterisk (\*).

Description of Asset	Maturity or * Number of Shares	Market Value	Original Cost
Motor Vehicle Service Agreement Company		Checl	if Not Applicable
	REEMENT COMPANY RESERVES:		
Home Warranty Association		Check	if Not Applicable
	RANTY ASSOCIATION RESERVES:		
Service Warranty Association		Chec	k if Not Applicable
0.70.70.7	DANITY 400001471011 77077177		
SERVICE WAR	RANTY ASSOCIATION RESERVES:		
	TOTAL RESERVES		

## EXHIBIT I Year To Date Summary of Business Written in All States (Including FLORIDA) (Maturity Distribution)

	(1) Maturing In 2 Years or Less			(2) Maturing In More Than 2 Years			
	Number of Contracts	Gross Written Premiums	Statutory Reserves	Number of Contracts	Gross Written Premiums	Statutory Reserves	
	(A)	(B)	(C)	(D)	(E)	(F)	
1. Balance at December 31, Prior Year							
2. Issued During Current Year							
Cancellations & Refunds During     Current Year	(	) ()	()	()	()	()	
4. Expirations During Current Year	(	) ()	()	()	()	()	
5. Existing Multi-Year Contracts with 2 Years Or Less Remaining				()	()	()	
6. Balance at the End of Current Period							

- Entries must include **all contracts written**, regardless of effective date.
- **Maturity** means the time until the expiration date of the contract.
- The entries on Line 5 reflect the transition of contracts from Column (2) to Column (1) and should be the same amount. The sum of Line 6, Column (C) + (F), must be equal to the entry on Line 9c. Page 5.
- Gross Written Premiums: The gross written premium is the total amount of premiums paid by consumers inclusive of commissions.
- Funded Unearned Premium Reserve: Schedule H, Page 14, "Service Warranty Association Reserves" must be at a minimum equal to the sum of Line 6, Columns (C) + (F).

## EXHIBIT II Year To Date Summary of Business Written in FLORIDA ONLY

	(1) Maturing In 2 Years or Less			(2) Maturing In More Than 2 Years			
	Number of Contracts	Gross Written Premiums	Statutory Reserves	Number of Contracts	Gross Written Premiums	Statutory Reserves	
	(A)	(B)	(C)	(D)	(E)	(F)	
Balance at December 31, Prior Year							
2. Issued During Current Year							
Cancellations & Refunds During     Current Year	()	()	()	()	()	()	
4. Expirations During Current Year	()	()	()	()	()	()	
5. Existing Multi-Year Contracts with 2 Years Or Less Remaining				()	()	()	
6. Balance at the End of Current Period							

## **EXHIBIT III**Gross Written Premium Detail Information

		Statutory Reserves	Gross Premiums	Commissions to Sales Representatives	Net Premiums
1.	Total Florida Contracts				
2.	Total Contracts Written in States other than Florida				
3.	Total (Line 1 + Line 2)				

## EXHIBIT IV Gross Written Premium to Net Asset Ratio

6.	Gross Written Premiums to Net Assets Ratio (Line 5 divided by Line 4)	To 1
5.	Gross Written Premiums at End of Current Period (From EXHIBIT I, Line 6, Column (B) + (E), Page 14)	
4.	Total Statutory Net Assets (Must Equal Line 24, Page 5)	
3.	Less: Total Liabilities (Line 13, Page 5)	()
2.	Less: Total Non-Admitted Assets (Line 10, Page 11)	()
1.	Total Assets (Line 21, Column 1, Page 4)	

#### LIST OF OFFICERS/DIRECTORS AND KEY PERSONNEL

Complete the following for all officers, directors, partners, members, and facility executive director/administrators. Include shareholders and affiliates holding at least 10% interest in the operations of the provider. State the percentage owned. If such person and/or shareholder has been appointed, elected, nominated, designated or has been added to this list during this report period, place a check in the "New" column provided. If required biographical information has not been previously submitted on those checked, please refer to the instructions provided at <a href="http://www.floir.com/siteDocuments/OfficeDirector.pdf">http://www.floir.com/siteDocuments/OfficeDirector.pdf</a>.

Name	Position/Title	Residence Address	City	State/ Prov.	Zip/Postal Code	Date of Birth	%	New

#### LIST OF COMPANIES

Complete the following for all companies and affiliates holding at least 10% interest in the operations of the provider. State the percentage owned. If such company has been added to this list during this report period, place a check in the "New" column provided.

Name	Business Address	City	State/ Prov.	Zip/Postal Code	FEIN	%	New

#### SAVE/SUBMIT PAGE

<u>Save</u> - Use this button to save your data to our server. It is strongly recommended that you save your data periodically as you fill in this form. You can still save your data even if you have validation errors appear below.

<u>Submit Final</u> - Use this button if you have entered all the required information and want to submit this data to our server. If you have validation errors, they must be corrected before being able to submit the form data. **Once you successfully submit the form data, you can no longer make changes.** 

The session key v	Eastern Time		
Save			Submit Final