

FLORIDA HEALTH INSURANCE ADVISORY BOARD
Board of Directors Meeting Minutes
Friday, April 22, 2016
11:00 A.M.
Via Conference Call
Tallahassee, Florida

Board Members Present:

Kevin M. McCarty, Chair	W. Adam Clatsoff, Vice Chair	Molly McKinstry
Laura Brennaman	Joan L. Galletta	Christina Lake
William "Bill" Herrle	Brooke Tiner for Christopher A. Ciano	Mark S. McGowan
Chris Paterson		

Others Present:

- Rich Robleto, Deputy Commissioner – Life & Health, Office of Insurance Regulation (OIR)
- Amy Hardee, Administrative Assistant II to Deputy Commissioner Rich Robleto, OIR
- Andrew Marcus, Deputy Director of Legal Affairs, Life & Health Product Review, OIR
- Carol Ostapchuk

I. Call to Order

Commissioner Kevin McCarty called the meeting to order at 11:00 a.m. indicating the meeting was properly noticed to the public in accordance with Florida law.

II. Roll Call

Amy Hardee conducted a roll call, noting the presence of a quorum.

III. Antitrust Statement

Andrew Marcus was recognized to review the antitrust statement.

IV. Chair's Opening Remarks

The Chair opened the meeting by noting that the purpose of today's meeting was to address a number of administrative items. He also noted that three of the Board's six 2016 legislative recommendations resulted in legislation:

- Certificates of Creditable Coverage
- Outline of Coverage
- Prohibit Balance Billing (while the bill that passed was not as extensive as our recommendation, it still was a huge win for the consumers of Florida)

In addition, the Employee Only Coverage in Small Group Plans recommendation was in proposed legislation and passed the house, but was never heard in the senate.

V. Approval of Minutes – November 11, 2015

The Chair presented the minutes from the November 11, 2015, meeting for adoption, noting that members had been provided with advance copies. Adam Clatsoff moved to approve the minutes as written. The motion was seconded by Joan Galletta and the minutes were adopted as written without objection.

VI. Annual Audits

The Chair presented the 2013 Financial Audits for ratification of the Audit Committee's approval, noting that members had been provided with advance copies. Ms. Galletta moved to ratify the Audit Committee's approval of the 2013 Financial Audits. The motion was seconded by Molly McKinstry and the audits were adopted.

The Chair then presented an Audit Engagement Letter with Purvis, Gray & Company to perform the Board's 2014 and 2015 Financial Audits. Mr. Clatsoff moved to approve the 2014/2015 Engagement Letter. The motion was seconded by Ms. McKinstry and the Engagement Letter was adopted.

VII. Manager's Administrative Report

The Chair recognized Rich Robleto for the Manager's administrative report.

The first item of business was the presentation of the financial statements for calendar year 2015 and the first quarter of 2016. Mark McGowan moved to receive the reports. The motion was seconded by Mr. Clatsoff.

The second item of business was the presentation of the annual budget for 2016. Mr. Robleto provided a synopsis of the current year's spending as compared with the budget and noted an increase in the proposed 2016 budget from the prior year due to the need to pay for 3 years of audits in one year. Laura Brennaman moved to approve the budget as presented. The motion was seconded by Chris Paterson and the budget was adopted.

The last item of business was the annual review of the administrative assessment. Mr. Robleto reviewed the current fund balances as well as the projected 2016 and 2017 year-end balances and recommended an amount that would replenish the funds to cover 2016 and 2017 expenses. Mr. Clatsoff moved to approve the assessment with a 5-10% cushion, increasing the Assessment to \$60,000. The motion was seconded by Ms. Brennaman and the assessment was adopted without exception.

VIII. Other Business

The Chair noted that the Board's Executive Director had provided informal notice of her intent to resign. He noted that we appreciate Ms. Newell's many years of service and contributions to this Board; however, the Board must now move to determine its next steps.

Ms. Galletta moved to accept the Executive Director's intent to resign and remove her as an authorized signer for the organization's accounts. The motion was seconded by Mr. Clatsoff and the motion was adopted without exception.

The Chair then proposed that the Board contract, at the current rate, with our previous Executive Director, Carol Ostapchuk, to serve as Acting Executive Director (with authority to sign checks) until such time as a replacement can be selected. Mr. McGowan moved to accept this proposal. The motion was seconded by Ms. Galletta and the proposal was adopted without exception.

Mr. Clatsoff inquired about a permanent Executive Director. In response, The Chair asked Mr. Clatsoff to Chair the Executive Director Search Committee, which Mr. Clatsoff agreed to do. The Chair then asked for other volunteers to participate on this Committee. Mr. McGowan and Bill Herrle volunteered. The Executive Director Search Committee was approved.

Ms. Galletta asked about the timeframe for the next meeting. The Chair noted that he expects to hold a meeting within the next 90 days.

Mr. McGowan thanked the Chair for his leadership and public service, not only as Chair of the Florida Health Insurance Advisory Board, but also as Florida's Insurance Commissioner. The sentiment seemed to be shared by the other Board members.

IX. Adjourn

Upon completion of the agenda and there being no further business before the Board, the Chair adjourned the meeting around 11:30 a.m.

David Altmaier
David Altmaier, Chair

7/22/16
Date