

**FLORIDA HEALTH INSURANCE ADVISORY BOARD**  
**Board of Directors Meeting Minutes**  
**Thursday, July 21, 2016, 1:00 PM**  
**401 Senate Building**  
**Tallahassee, Florida**

**Board Members Present:**

David Altmaier, Chair	W. Adam Clatsoff, Vice Chair	Chris Paterson
Maria S. Wells	Joan L. Galletta	Brad Bentley
Louisa McQueeney	Mark S. McGowan	

**Others Present:**

- Rich Robleto, Deputy Commissioner – Life & Health, Office of Insurance Regulation (OIR)
- Eric Johnson, Chief Actuary & Director, Life & Health Product Review, OIR
- Andrew Marcus, Deputy Director of Legal Affairs, Life & Health Product Review, OIR
- Carol Ostapchuk, Acting Executive Director

**I. Call to Order**

Commissioner and Chair David Altmaier called the meeting to order at 1:00 P.M. indicating the meeting was properly noticed to the public in accordance with Florida law.

**II. Roll Call**

Carol Ostapchuk conducted a roll call, noting the presence of a quorum.

**III. Antitrust Statement**

Andrew Marcus was recognized to review the antitrust statement.

**IV. Chair's Opening Remarks**

Commissioner Altmaier opened his remarks by noting that he was appointed Commissioner on April 29, 2016, after serving with the Florida Office of Insurance Regulation in various capacities for seven years. He also noted that rather than appoint a surrogate to serve as Chair of the Florida Health Insurance Advisory Board, he prefers to assume direct responsibility for that role himself.

The Commissioner welcomed the newest member to the Board, Louisa McQueeney who is replacing Laura Brenneman, currently on sabbatical. Ms. McQueeney represents Florida CHAIN and serves as a Navigator Project Manager.

## **V. Approval of Minutes – April 22, 2016**

The Chair presented the minutes from the April 22, 2016, meeting for adoption, noting that members had been provided with advance copies. Maria Wells moved to adopt the minutes as written. The motion was seconded by Adam Clatsoff and the minutes were adopted as written without objection.

## **VI. Annual Audits**

Carol Ostapchuk, Acting Executive Director, presented the 2014 and 2015 Audited Financial Reports for ratification of the Audit Committee's approval, noting that both years had received an unqualified Audit opinion and the members had been provided with advance copies for their review. Mr. Clatsoff moved to ratify the Audit Committee's approval of the 2014 and 2015 Audited Financial Reports. The motion was seconded by Ms. Wells and the Audited Financial Reports were adopted.

Commissioner Altmaier noted that there are currently only two members on the Audit Committee and since best practices would suggest three members, he asked for any volunteers to contact the Acting Executive Director to express their interest.

## **VII. Manager's Administrative Report**

The Chair recognized Carol Ostapchuk for the Manager's administrative report.

Ms. Ostapchuk presented the revised Plan of Operations and noted that OIR Staff had provided assistance with the revision currently before the Board for adoption and Andrew Marcus could answer any legal questions. After a request for comments and/or questions, the Chair recognized Chris Paterson, who noted that the change on page 6 from the word effect to affect was unnecessary and the word should correctly remain effect. Hearing no objections, the Chair received a motion by Mr. Paterson, seconded by Brad Bentley, to adopt the revised Plan of Operations with the edit to page 6 as noted. The motion to adopt was unanimously passed.

## **VIII. Executive Director Search Committee Report**

The Chair recognized Mr. Clatsoff (Chair, Executive Director Search Committee) to report on the results of the Committee's efforts. Mr. Clatsoff reported that subsequent to advertising in the Tallahassee Democrat and Career Builder.com for two weeks, 104 applications were initially received and reviewed. An email was sent to all applicants requesting additional information on the applicants' education, computer skills, knowledge of the Florida legislative process and familiarity with budgeting and financial reporting. Mr. Clatsoff then turned the discussion over to Mark McGowan to report further.

Mr. McGowan reported that only thirteen candidates responded with the requested information and after having reviewed those responses, the committee felt that one candidate had the knowledge and skills cited in the position description. Mr. Clatsoff moved that the Florida Health

Insurance Advisory Board contract with Carol Ostapchuk, current Acting Executive Director, to serve as the Executive Director, with check-signing authority. The motion was seconded by Mr. McGowan and adopted without exception.

#### **IX. Discussion of Legislative Proposals for 2017**

Commissioner Altmaier noted that the next meeting would concentrate on any potential 2017 legislative initiatives that members would like to present for consideration. He asked that the members formulate their recommendations and send to the Executive Director as soon as possible before the next meeting.

A discussion ensued on a matter of continuing concern that was discussed last year, that being the employers' ability to offer an employee only plan versus an employee and dependent plan to their employees. Ms. Galletta advised that from her perspective, the marketplace remains in a state of uncertainty on this issue and perhaps clarification should be sought from either the legislative branch or the Office of Insurance Regulation. Ms. McQueeney also expressed concerns similar to that of Ms. Galletta.

Commissioner Altmaier responded that this issue would be further explored at the next meeting along with any other recommendations.

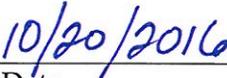
#### **X. Other Business**

The Commissioner offered three suggested dates for the next meeting, September 8, October 5 or October 12 and indicated that the Executive Director would poll the members to arrive at a consensus.

#### **XI. Adjourn**

Upon completion of the agenda and there being no further business before the Board, the Chair adjourned the meeting around 2:30 P.M.

  
David Altmaier, Chair

  
Date